



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>NETAJI SUBHAS MAHAVIDYALAYA</b>
• Name of the Head of the institution	<b>DR. TARUN BANDYOPADHAYA</b>
• Designation	<b>PRINCIPAL</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>03562263421</b>
• Mobile No:	<b>8900247181</b>
• Registered e-mail	<b>nsmahavidyalaya@rediffmail.com</b>
• Alternate e-mail	<b>tarunbandyopadhaya@rediffmail.com</b>
• Address	<b>HALDIBARI, COOCHBEHAR</b>
• City/Town	<b>HALDIBARI</b>
• State/UT	<b>WEST BENGAL</b>
• Pin Code	<b>735122</b>
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	
• Type of Institution	<b>Co-education</b>
• Location	<b>Semi-Urban</b>
• Financial Status	<b>UGC 2f and 12(B)</b>

• Name of the Affiliating University	COOCH BEHAR PANCHANAN BARMA UNIVERSITY				
• Name of the IQAC Coordinator	DR. SWATI BANERJEE				
• Phone No.	9434145153				
• Alternate phone No.	9635455259				
• Mobile	9635455259				
• IQAC e-mail address	naac.nsm2021@gmail.com				
• Alternate e-mail address	nsmahavidyalaya@rediffmail.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.nsmahavidyalaya.org.in/media/uploads/PDF_Files/AQAR%202020-21.pdf">https://www.nsmahavidyalaya.org.in/media/uploads/PDF_Files/AQAR%202020-21.pdf</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.nsmahavidyalaya.org.in/media/uploads/PDF_Files/Academic%20Calendar%20July%202021-%20June2022.pdf">https://www.nsmahavidyalaya.org.in/media/uploads/PDF_Files/Academic%20Calendar%20July%202021-%20June2022.pdf</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	66	2007	31/03/2007	30/03/2012
Cycle 2	B+	2.55	2016	05/11/2016	04/11/2021
<b>6. Date of Establishment of IQAC</b>			09/01/2008		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of			<a href="#">View File</a>		

IQAC		
<b>9.No. of IQAC meetings held during the year</b>	<b>03</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>No</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
A WEBINAR ON INTELLECTUAL PROPERTY RIGHT WAS ORGANIZED BY THE IQAC IN VIRTUAL MODE ON 16TH SEPTEMBER, 2021.		
CELEBRATING 125TH BIRTH ANNIVERSARY (126TH BIRTHDAY) OF NETAJI SUBHASCHANDRA BOSE BY ORGANIZING INTER-COLLEGE ONLINE ESSAY WRITING COMPETITION & INTRA-COLLEGE ONLINE QUIZ COMPETITION ON 23RD JANUARY, 2022		
AN ORIENTATION PROGRAMME ON JOB OPPORTUNITIES FOR FEMALE STUDENTS REGARDING BSF AND POLICE SERVICE WAS ORGANIZED ON 26TH MARCH, 2022		
FREE COACHING SERVICE PROVIDED FOR THE STUDENTS OF FINAL SEMESTER BY THE EX-STUDENTS (BOTH THE TEACHING AND NON-TEACHING STAFFS) OF THE COLLEGE INAUGURATED ON 21ST APRIL, 2022		
A SHORT TERM PROGRAMME ON STUDENTS CAREER COUNSELLING WAS ARRANGED BY THE IQAC THROUGH AN ORGANIZATION NAMED ANUDEEP FOUNDATION ON 13TH MAY, 2022		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
<p>CELEBRATING 125TH BIRTH ANNIVERSARY (126TH BIRTHDAY) OF NETAJI SUBHAS CHANDRA BOSE BY ORGANIZING INTER-COLLEGE ONLINE ESSAY WRITING COMPETITION AND INTRA-COLLEGE ONLINE QUIZ COMPETITION</p>	<p>THE IQAC OF THE COLLEGE CELEBRATED 125TH BIRTH ANNIVERSARY (126TH BIRTHDAY) OF NETAJI SUBHAS CHANDRA BOSE BY ORGANIZING INTER-COLLEGE ONLINE ESSAY WRITING COMPETITION &amp; INTRA-COLLEGE ONLINE INTRA-COLLEGE QUIZ COMPETITION ON 23RD JANUARY 2022. ALONG WITH THE STUDENTS OF COLLEGE, MANY STUDENTS FROM DIFFERENT COLLEGES OF COCHBEHAR DISTRICT PARTICIPATED IN THIS COMPETITION.</p>
<p>EYE CHECK-UP CAMP</p>	<p>THOUGH IQAC OF THE COLLEGE CHALKED OUT A PLAN FOR FREE EYE CHECK-UP CAMP FOR THE STUDENTS AND SENIOUR CITIZENS OF NEARBY LOCALITY, THE CAMP WAS NOT HELD, AS THE AVAILABLE DATE FOR DOCTOR WAS NOT MATCHED WITH OUR SUITABLE DATE. HOWEVER, WE HAVE A PLAN TO ARRANGE THE CAMP IN THE UPCOMING SESSION.</p>
<p>AN AWARENESS PROGRAMME ON CODE OF CONDUCT OF THE COLLEGE</p>	<p>THE DISCIPLINE COMMITTEE OF THE INSTITUTION CONDUCTED AN AWARENESS PROGRAMME ON GENERAL CODE OF CONDUCT FOR THE STUDENTS UNDER THE GUIDANCE OF IQAC OF THE COLLEGE ON 9TH APRIL 2022.</p>
<p>FREE COACHING SERVICE BY THE EX-STUDENTS ( TEACHING &amp; NON-TEACHING STAFF) OF THE COLLEGE</p>	<p>OUR INSTITUTION STARTED FREE COACHING SERVICE BY THE EX-STUDENTS OF THE COLLEGE TO THE STUDENTS OF FINAL SEMESTER. THE INAUGURATION PROGRAMME OF THIS INITIATIVE WAS HELD ON 21ST APRIL 2022. THE STUDENTS STARTED TAKING THIS COACHING FACILITY ON REGULAR BASIS.</p>
<p>A WORKSHOP ON FEMALE HEALTH AND HYGENE</p>	<p>A WORKSHOP ON FEMALE HEALTH AND HYGENE WAS ORGANIZED BY THE</p>

	<p>WOMEN CELL OF THE COLLEGE IN COLLABORATION WITH IQAC IN THE SEMINAR HALL OF THE COLLEGE ON 11TH MARCH, 2022. A GOOD NUMBER OF FEMALE STUDENTS WERE PARTICIPATED. IT WAS OVERALL A CONSTRUCTIVE SESSION WHERE FEMALE STUDENTS WERE PROVIDED WITH CRUCIAL INFORMATION REGARDING THEIR HEALTH AND WELL-BEING.</p>
<p>OBSERVANCE OF INTERNATIONAL MOTHER TONGUE DAY</p>	<p>THE INTERNATIONAL MOTHER TONGUE DAY WAS OBSERVED IN THE COLLEGE CAMPUS BY THE DEPARTMENT OF BENGALI IN COLLABORATION WITH THE IQAC. A GOOD NUMBER OF STUDENTS ATTENDED THE SAID PROGRAM AND ACQUIRED THE KNOWLEDGE REGARDING THE SIGNIFICANCE OF THEIR MOTHER TONGUE AS WELL AS THE DEVOTION OF THE LANGUAGE FIGHTERS. A CULTURAL PROGRAMME WAS CARRIED OUT BY THE STUDENTS OF DIFFERENT DEPARTMENTS OF THE COLLEGE.</p>
<p>OBSERVANCE OF INTERNATIONAL WOMENS DAY BY FELICITATING LOCAL FEMALE ADMINISTRATORS</p>	<p>AN INTERNATIONAL WOMENS DAY WAS OBSERVED BY THE IQAC OF THE COLLEGE IN COLLABORATION WITH THE WOMEN CELL ON 8TH MARCH, 2022. MS. TAPASI SAHA, BLOCK DEVELOPMENT OFFICER, HALDIBARI AND MS. NUPUR BARMAN, PANCHAYAT SECRETARY, HALDIBARI WERE PRESENT ALONG WITH THE STUDENTS OF ALL THE DEPARTMENTS OF THE COLLEGE. THE PROGRAM SERVED THE TWIN PURPOSE OF MOTIVATING AND ENCOURAGING FEMALE STUDENTS TO PERSUE CIVIL SERVICE AS THEIR CAREER PROSPECT AND INSPIRING THEM BY OUR ESTEEMED GUESTS TO MOULD THEMSELVES INTO STRONG, INDEPENDENT WOMEN IN SOCIETY.</p>
<p>AN ORIENTATION PROGRAMME ON BSF</p>	<p>AN ORIENTATION PROGRAMME ON BSF</p>

<p>AND POLICE SERVICES</p>	<p>AND POLICE SERVICES WAS ORGANIZED BY THE WOMEN CELL OF THE COLLEGE IN COLLABORATION WITH IQAC IN THE SEMINAR HALL OF THE COLLEGE ON 26TH MARCH, 2022. A GOOD NUMBER OF FEMALE STUDENTS FROM ALL THE DEPARTMENT OF THE COLLEGE WERE PARTICIPATED AND SHOWED KEEN INTEREST IN JOINING IN POLICE AND BOARDER SEQRITY FORCE. THE PROGRAM ENCOURAGED THE YOUNG FEMALE STUDENTS TO OPT FOR POLICE SERVICE AS THEIR CAREER PATH.</p>
<p>OBSERVANCE OF WORLD ENVIRONMENT DAY</p>	<p>THE WORLD ENVIRONMENT DAY WAS OBSERVED ON 5TH JUNE, 2022 AT THE SEMINAR HALL OF THE COLLEGE. THE PROGRAMME WAS ORGANISED BY THE COLLEGE IN COLLABORATION WITH FIGHT BACK COVID GROUP AND HALDIBARI POLICE STATION. A TREE PLANTATION PROGRAMME AT COLLGE PREMISES WAS HELD AND A SEMINAR WAS ALSO ORGANISED ON THE THEME OF 'ONLY ONE EARTH'. CHIEF GUESTS- D.G. BHUTIA, I.C., HALDIBARI POLICE STATION AND TWO MEMBNERS OF FIGHT BACK COVID GROUP, NAMELY TANMOY SENGUPTA AND SUBHRAJIT BISWAS WERE PRESENT. A GOOD NUMBER OF STUDENTS WERE PRESENT IN THE PROGRAMME WHICH MADE THEM AWARE OF SIGNIFICANCE AND UTILITY OF THE ENVIRONMENT.</p>
<p>OBSERVANCE OF WORLD POPULATION DAY BY ORGANIZING AN ONLINE WEBINAR</p>	<p>AN ONLINE WEBINAR ON THE OBSERVANCE OF WORLD POPULATION DAY WAS ORGANIZED THROUGH GOOGLE MEET ON 11TH JULY, 2021 BY THE DEPARTMENT OF ECONOMICS AND DEPARTMENT OF GEOGRAPHY IN COLLABORATION OF IQAC OF THE COLLEGE. RESOURCE PERSONS LIKE DR. SIDHARTHA SANKAR LAHA,</p>

	<p>ASSOCIATE PROFESSOR IN THE DEPARTMENT OF LIFE-LONG LEARNING AND EXTENSION, NORTH BENGAL UNIVERSITY, WEST BENGAL WERE PRESENT. A GOOD NUMBER OF STUDENTS WHO ATTENDED THE WEBINAR BECAME AWARE OF THE TREMENDOUS GROWTH OF POPULATION AND THE ADVERSE AFFECT OF IT ON WORLD'S NATURAL RESOURCES.</p>
<p>WEBINAR ON INTELLECTUAL PROPERTY RIGHT</p>	<p>A WEBINAR ON INTELLECTUAL PROPERTY RIGHTS AND ITS IMPLICATIONS WAS ORGANISED BY IQAC OF THE COLLEGE ON 16TH SEPTEMBER, 2021 ON GOOGLE MEET. RESOURCE PERSONS LIKE DR. DEBABRATA MITRA, PROFESSOR OF THE DEPARTMENT OF COMMERCE, UNIVERSITY OF NORTH BENGAL, WEST BENGAL AND DR. SHEFALI NAGPAL, ASSOCIATE PROFESSOR AND DIRECTOR OF UGC HRDC, BPS MAHILA VISWAVIDYALAYA, SONPAT, HARYANA WERE PRESENT. TEACHERS FROM OTHER COLLEGES IN COOCH BEHAR WERE ALSO PARTICIPATED IN THE PROGRAMME. THE LECTURES MADE THEPARTICIPANTS AWARE OF THE IMPORTANCE OF IPR AND IPL, INFRINGEMENT OF COPYRIGHT LAW, TRADE LAW AND TRADE SECRET WHICH HAVE ADVERSE EFFECTS ON ECONOMIC DEVELOPMENT OF SOCIETY.</p>
<p>A SHORT TERM PROGRAMME ON STUDENTS CAREER COUNSELLING</p>	<p>A SHORT TERM PROGRAMME ON STUDENTS' CAREER COUNSELLING WAS ORGANISED BY THE IQAC OF THE COLLEGE ON 13TH MAY, 2022. A LOCAL ORGANISATION FROM SILIGURI NAMED ANUDEEP FOUNDATION WAS INVITED. THE MAIN FOCUS WAS TO PROVIDE JOB OPPERTUNITIES TO THE STUDENTS WHO WILL BE PASSING OUT FROM THIS COLLEGE WITHIN A YEAR OR SO. AS MOST OF THE STUDENTS</p>

	<p>OF THE COLLEGE BELONG TO ECONOMICALLY CHALLENGED SECTION OF SOCIETY WITH LIMITED ACCESS TO CAREER OPPORTUNITIES, ORGANISING SUCH A WORKSHOP WAS REALLY BENEFICIAL FOR THEM.</p>
THREE DAYS YOGA WORKSHOP	<p>A THREE DAYS YOGA WORKSHOP WAS ORGANISED BY THE DEPARTMENT OF PHYSICAL EDUCATION IN COLLABORATION WITH IQAC OF THE COLLEGE FROM 11TH MAY, 2022 TO 13TH MAY, 2022. YOGA TRAINER PROSENJIT MAITRA WAS INVITED AS THE RESOURCE PERSON OF THE EVENT. DIFFERENT TYPES OF ASANAS AND YOGIC POSTURES WERE TAUGHT TO THE PARTICIPANTS. MORE THAN HUNDRED STUDENTS TOOK PART DURING THE THREE DAYS. ALL THE EVENTS TOOK PLACE IN THE COLLEGE PLAYGROUND. THE PARTICIPANTS BECAME AWARE OF THE IMPORTANCE OF YOGA TO MAINTAIN HEALTHY BODY AND SOUND MIND.</p>
OBSERVANCE OF HUMAN RIGHTS DAY	<p>HUMAN RIGHTS DAY WAS OBSERVED BY THE IQAC OF THE COLLEGE IN COLLABORATION WITH THE DEPARTMENT OF POLITICAL SCIENCE AT THE EXAM HALL OF THE COLLEGE ON 10TH DECEMBER, 2021. A GOOD NUMBER OF STUDENTS WERE PARTICIPATED. IN THIS CONTEXT, THEY WERE MOTIVATED, EDUCATED AND EMPOWERED BY THE INFORMATION OF THE BASIC HUMAN RIGHTS.</p>
BLOOD DONATION MOTIVATION CAMP	<p>A BLOOD DONATION MOTIVATION CAMP WAS ORGANIZED BY THE NSS UNIT-I AND UNIT-II OF THE COLLEGE IN COLLABORATION WITH THE IQAC FROM 30.04.2022 TO 01.05.2022 AT THE SEMINAR HALL OF THE COLLEGE. IT ENCOURAGED THE STUDENTS TO DONATE BLOOD AND MOTIVATE THEM TO BE INTEGRAL PART OF SOCIETY</p>

	AND TO SHOW OFF THEIR COMMITMENT TO SOCIETY AS WELL.
INTRA-COLLEGE DEBATE COMPETITION	AN INTRA-COLLEGE DEBATE COMPETITION WAS HELD IN THE COLLEGE ON 20TH APRIL 2022. THE PROGRAM WAS ORGANIZED BY THE DEBATE AND LITERARY CLAB, NETAJI SUBHAS MAHAVIDYALAYA. STUDENTS FROM VARIOUS DEPARTMENTS PARTICIPATED IN THIS PROGRAM AND THEY WERE IMMENSELY BENEFITTED AS IT WAS AN ACADEMIC ENDEAVOUR.
GURDIAN MEET	A parent-teacher meeting was held on 14th May 2022, Saturday from 12:30 p.m. at the Seminar Hall of the college. Principal Dr. Tarun Bandyopadhyay presided over the meeting. He welcomed all the guardians and moderated the program. Guardians of the 2nd semester students pursuing honours in subjects like Bengali, English, History, Political Science, Geography and Philosophy attended the meeting. The guardians discussed several issues with the respective teachers of each department. The teachers requested the guardians to take care of their ward's study, homework and to attend classes regularly. The Principal also requested the guardians to be careful regarding their wards for the overall development of the college. The meeting continued till 2 p.m.
<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
GOVORNING BODY, NETAJI SUBHAS MAHAVIDYALAYA	22/12/2022

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-22	05/01/2023

**15. Multidisciplinary / interdisciplinary**

A. Considering the visionary perspective, Netaji Subhas Mahavidyalaya (NSM), Haldibari has adopted new steps by implementing noble curriculum in phase-wise manner. The college authority planned to cope up with infrastructural challenges and orient itself with the new generation education of choosing from diverse range of subjects and vocational courses with proper technological support.

B. With the integration of Humanities and Science programmes the teachers would like to promote efficient use of statistical tools for quantitative analysis of primary data in different disciplines by the inclusion of research methodology courses through the efforts of the concerned teachers who are members of Board of Studies of the University

C. CBCS curriculum introduced in 2018 was the initial step of making the whole academic pursuit an interdisciplinary one. However, optimum flexibility is indeed needed under the guidance of the university to allow choosing courses from wide range of disciplines. Inter-departmental events and cultural programmes are also arranged at regular intervals. Besides, vision and mission of the college aimed to impart value-based education to students hailed from semi-urban locality of Haldibari through its academic and co-curricular programmes .

D. With Govt. of India's revolutionary move in NEP, the college initiates multiple entry and exit between programmes through well-connected CBCS system.

E. The institution does not have any recognised interdisciplinary research centre. But, the college faculties are actively engaged in research works while enriching the learning experience of students. Two faculty members have completed two minor projects after the first assessment of NAAC.

F. One of the institutional good practices is that the faculty members are frequently encouraged to be engaged in multidisciplinary activities like publishing research publications, journals, arranging seminars etc. During admission process, the students are ensured to avail their major and elective courses accordingly.

#### **16.Academic bank of credits (ABC):**

A. The initiative called ABC is to be viably implemented in this college considering the infrastructural limitations of the college.

B. The Governing Body of Netaji Subhas Mahavidyalaya is trying to implement this student-friendly administration in the upcoming days.

C. If implemented, ABC permit the students to register and commence credit transfer through respective academic institutions.

D. Faculty members are often holding meetings on developing necessary methods in order to successfully implement this hybrid system of learning. e. The college hopefully looks forward to adopting a resolution which will definitely make the whole formal processing of students' data smooth to be performed in the ABC portal.

#### **17.Skill development:**

A. The governance of this college concentrates on not only imparting knowledge to students but also to make them self sufficient by teaching relevant skills demanded by contemporary society. Since its inception in 1985, the college was initially affiliated to North Bengal University (NBU), Darjeeling, West Bengal, but on 30th July, 2015 the college has come under the affiliation of Cooch Behar Panchanan Barma University (CBPBU), Cooch Behar, West Bengal. The College introduced practical courses offered by the departments of Physics, Chemistry, Geography, Physical Education. Objective of these courses is to equip the students with some professional goals and develop their skills in parallel with National Skills Qualification Framework. For example, students qualifying Geography Honours have a huge prospect in remote sensing technology, family planning and survey, demography and cultural sector etc. Students who have completed graduation in Physical Education can get employment opportunities in NCC service, home guard, fitness instructor in gymnasiums and schools etc. Students passing graduation in Physics, Chemistry and Mathematics have employment scope in industrial sector, health sector, and medicinal drug development centres etc. They can also sit for several competitive

examinations.

B. For advance learners specially for the students of final semester, teachers take extra care and guide them to find out the different sources of coaching for NET, SET examinations and for qualifying M.A. entrance examination of various reputed universities. They are encouraged to use online study materials like Jstor, Inflibnet etc. Netaji Subhas Mahavidyalaya also planned to start introducing various vocational job-oriented courses in the college in the coming years; such as Communicative English, job related certificate course, Computer Application, add on courses etc. These plan has been chalked out by the IQAC of the college during the year.

C. The authority urges faculty members to nurture among students creative skills, instill social responsibility, discipline, sensitizing them towards social and moral concerns, gender equity, human rights, and cultivating the idea of team work. As most students belong to rural background, the institution earnestly desires to elevate the academic and quality standard so that the students can compete successfully in the changing global scenario.

D. The college implements student-centric method for developing learning experiences. Modes of experimental learning include field survey and educational visits. Departments of Geography and History conduct fieldwork in regular intervals. Moreover, practical-based and also non-practical-based departments like Geography and History organises educational tour on regular basis. The college also organises special lectures by various departments, encouraging students to participate in various state-level competitions. Project works and assignments on Environmental Studies, Political Science, Philosophy and Geography are timely submitted by the students. Modes of participative learning include classroom quizzes, debates, essay writing, elocution, group discussion etc. During classroom teaching, the teachers would like to adopt different problem solving methods like one - to -one corresponding interaction, group discussion etc.

E. On the whole, the college is trying to operate skill-based educational curriculum.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

A. The College puts substantial importance on maintaining traditional Indian practice of helping the poor or needy ones

through its various social units like NSS. Though the students are from poor economic background and belong to first generation problem learners, they are nonetheless highly motivated and meritorious.

B. In English and Bangla mode, Netaji Subhas Mahavidyalaya endeavours linguistic, cultural and philosophical ventures like cultivating meaningful discourses of Indian philosophy and culture through continuously organising seminars, webinars and observing different commemorative days.

C. NSM tries to motivate the students through following curriculum structures especially of B.A. (Honours) UG programmes in two major Indian languages- Sanskrit, Bengali along with English.

D. Through observing the birth anniversaries of profound Indian personalities and significant days marked by UNO, moral and ethical principles are nourished among the student folk. The programmes, e.g. Netaji Subhas Chandra Bose's 125th birth anniversary (23rd January, 2021), Rabindra Jayanti or Birthday of Gurudev Rabindranath Tagore (9th May, 2021), cultural programme on Najrul Jayanti (30th May, 2021), International Yoga Day (21st June 2021) etc. are yearly organised. e. Indeed, the college always pursues the knowledge unique in Indian cultural heritage which is needed to inculcate personal integrity and merge it with professional commitment.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

A. The College puts thrust on several innovative areas regarding teaching-learning process, initiatives like organising skill development programmes for the faculties, involvement of teachers in participating special lectures organised by this college/other colleges/affiliated university, purchasing latest reference books for the library, using modern teaching aids and installing whiteboard and LCD projector facilities in the classrooms etc. The College is very much responsive to students' feedback in respect to enriching and implementing prevalent learning setup.

B. Netaji Subhas Mahavidyalaya introduced choice-based curriculum system (CBCS) to pursue long-felt ambition. The students and the teachers are made aware of its objectives and expected outcome in every session through orientation programmes held by each department. To accommodate this system, The college has well-equipped infrastructure like 4 ICT-enabled classrooms, 1 smart room and audio-visual support including projectors, screen, sound system etc. Teachers often engage in displaying PPT presentations, workshops, video lectures, movie clips, documentaries etc.

especially in the field of Humanities disciplines. IQAC team monitors the departments of the college utilising online platform like Google meet, Zoom etc and runs Youtube channel where teachers are encouraged to upload recorded videos of their subject-wise and topic-wise class lectures.

C. With the new age of micro-specialisation, our institution likely to promote OBE considering the infrastructural limitations. OBE system overcomes the drawbacks of developing general linguistic and scientific skills in different vocations, such as rhetoric and grammar (in arts), laboratory-based subjects (in science).

## 20.Distance education/online education:

A. Recently, Government initiated Distance and Online-based teaching-learning through NPTEL (National Project for Technology Enhanced Learning) project. Netaji Subhas Mahavidyalaya believed in catering knowledge to the needy ones through setting up Kolkata-based Netaji Subhas Open University (NSOU) Study Centre on the college premise.

B. In difficult hour of crisis or when situation permits, the teachers utilize hybrid learning system temporarily in order to get hold of proper interest of the students in relevant subjects.

## Extended Profile

### 1.Programme

1.1	20
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	3630
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	929
-----	-----

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.3	<b>941</b>
Number of outgoing/ final year students during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	<b>34</b>
Number of full time teachers during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
3.2	<b>38</b>
Number of Sanctioned posts during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	<b>28</b>
Total number of Classrooms and Seminar halls	
4.2	<b>17,96,911.00</b>
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	<b>26</b>
Total number of computers on campus for academic purposes	

**Part B****CURRICULAR ASPECTS**

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At the University level, major changes of revision and upgradation of concerned curricula are conducted and the college generally has a mechanism to document and deliver the curricula effectively. With the commencement of every academic session, the duty of all faculty members is to display their individual time plans and recommended lists for reading to the students. All these plans are set for delivering the portions of curriculum within the limit of stipulated time-frame that the University is adhered to. When these plans are successfully executed, the students can clear all doubts regarding the concerned curriculum. Consequently, the time plans are duly stored and documented each year. To make the curriculum appealing and conducive to the students' learning, the college builds an infrastructure to utilize and maintain ICT in classrooms, such as smart boards, PowerPoint presentations and audio-visual aids which turn out to be complementary to the traditional teaching-learning system generally practiced through lectures and seminars. Moreover, skills like interpersonal communication are steadily developed among student folks with the objective of imparting value-based education.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the very outset of each semester, the University offers an instruction in the form of manual regarding class conduction, tentative examination schedule, time frame, holiday list etc. The authority of the college inspects on the proper accomplishment of assigned duties listed in the Academic Calendar. For smooth implementation and conduction of this Calendar, faculty members of each department ensure uninterrupted functioning of duties to be completed within stipulated time-frame along with closing of the allotted syllabus and conduction of Internal Examinations which are generally conducted after 3 months (12 weeks approx.). To be noted, specific portions of syllabus are selected for Internal Tests.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

34

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement**

**for year: (As per Data Template)****NIL**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year****NIL****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****NIL**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

To instill the values of justice, peace and integrity of all creations in the young minds of the students has always been prioritized by the institution. A young citizen's fundamental duties and responsibilities towards betterment of the society are strongly emphasized upon during the teaching-learning process. Along with social awareness, gender sensitization and the importance of protection and preservation of the environment is an integral part of the college curriculum. Aranya Saptaha or Forest week was also observed by the NSS unit along with tree plantation programme on World Environment day. This year a seminar was held titled, 'Ideals and Visions of Indian Constitution: Role of Dr. B.R Ambedkar'. The importance to uphold the ideals of equality and justice for all was extensively discussed during the programme on observation of Human

Rights day. The Women's cell of the college had organized an informative and interactive session for the female students of the college with a female health assistant as guest speaker to shed light upon issues and challenges regarding women's health and hygiene. The institution had also organized Covid vaccination camps and Covid awareness campaigns. World Book Day was celebrated encouraging reading habits amongst students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

09

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1389

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://www.nsmahavidyalaya.org.in/media_uploads/PDF_Files/SSS_Analysis%20of%202nd_4th_6th_sem_2021-22.pdf">https://www.nsmahavidyalaya.org.in/media_uploads/PDF_Files/SSS_Analysis%20of%202nd_4th_6th_sem_2021-22.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

2054

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1155

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Every student's academic growth varies according to an individual's psychological, socio-economic factors. Recognizing the said diversity the institution provides special attention to both advanced and slow learners. Mentor mentee practice is prevalent in all departments of the institution, under the supervision of a mentor the students involve themselves in group discussions of a given topic, appear for oral and written test and prepare assignments that are evaluated by the said mentor. Extra classes are provided for laggard students and coaching classes for NET/SET and other competitive exams is provided to advance learners. Frequent written assignments as well as oral and written tests are conducted by teachers of all departments, group discussions are held to increase the thinking ability of the students along with boosting their self confidence in public speaking.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3630	31

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric learning approach is widely practiced in the teaching learning process by all departments of the institution. In case of field study based subjects such as Geography regular field trips, excursions are organized as it enhances the understanding ability of the students regarding the topics and theoretical information of classroom is supplemented by applied practical knowledge. Laboratory experiments are concentrated upon for the curriculum of lab based science subjects (Physics, Chemistry) to inculcate scientific temperament of students and introduce them to the marvels of scientific discoveries and inventions. Group discussions, seminars and interactive sessions for particular topics are held at regular intervals by teachers of all subjects. This continuous evaluation helps in identifying students who are lagging behind and extra lectures and other needed guidance are provided to these laggard students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has 4 ICT-enabled classrooms, 1 smart room equipped with monitors, projectors, screen, sound system etc. In conducting classes of departments (especially English, Geography), the concerned teachers used to take classes by frequently displaying PowerPoint presentations, showing videos and movie slides of lectures of eminent scholars. The other departments also take classes using these facilities as per requirement. These facilities do not only enhance student' interest in the subject, but also steadily empower him/her in getting expertise on various discourses. During the time of crisis or when situation permits, there is ample scope of having the flexibility of conducting teaching-learning process in blended mode and utilizing online platforms like Zoom, Google Meet etc. accordingly.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

446

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per the norms of Coochbehar Panchanam Barma University internal evaluation of 10 marks is conducted by the teachers of each

department. This ten (10) marks is further divided into six (6) marks academic evaluation in the form of class test, written assignment, group discussion, class presentation and viva, the remaining four (4) marks is for attendance. Assessment in any of the above given format is conducted twice every session by all departments, the average calculated of the two is the final marks that is submitted to the university. As mentioned earlier the attendance of the students is evaluated throughout the session and accordingly graded by the department teachers. Apart from the standard evaluation the practice of continuous evaluation is prevalent in the teaching learning process of the institution. Interactive sessions for ten minutes during class hours and weekly written tests are common practice. Through this evaluation the head of the departments along with other teachers identify slow learners and extra help in form of classes and materials are provided to the laggard students. Process and time of internal examination is informed to the students before hand.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college maintains a fair conduction of its Internal Assessments and resolving related grievances. Internal papers are regularly evaluated with transparency which allows the students to have a glimpse of the examined scripts. Whenever, a student has any doubt regarding his/her marks, he/she has the option of clearing it by approaching the concerned HoD or writing a formal request to him/her. The teacher then shows the student the answer-script, elaborates the limitations and prescribes suggestions for further improvements in the End-Semester Examinations. If not satisfied, the student can address the Principal and under his/her guidance a board constituted by the concerned HoD and other teachers take satisfactory decision regarding the matter. In rare case, the concerned answer-script undergoes re-evaluation before board members.

The students who failed to appear in Internal Tests can have an alternative date by the time of which the student can submit assignment or project etc. after the due Examination on the stipulated date.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Head of the Institution addresses newcomer students (pass and honours) separately at the beginning of the academic session to discuss their conception, expectation and problem (if any) regarding the subjects they have opted for their under graduate curriculum. Departmental teachers also organise orientation programmes for students (pass and honours) to discuss the curriculum, course outcome and broad framework of the entire academic session. Head of the department along with other teachers engages in syllabus distribution, number of classes to be allotted to a certain topic and tentative dates for internal assessments. The lists of course outcomes for all disciplines are uploaded in the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.nsmahavidyalaya.org.in/media_uploads/naac/COURSE%20OUTCOMES.pdf">https://www.nsmahavidyalaya.org.in/media_uploads/naac/COURSE%20OUTCOMES.pdf</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes and course outcomes are assessed by the respective departmental teachers. These are also reflected in the students' performances. Programme outcomes and course outcomes are displayed in the college website ([https://www.nsmahavidyalaya.org.in/media\\_uploads/naac/COURSE%20OUTCOMES.pdf](https://www.nsmahavidyalaya.org.in/media_uploads/naac/COURSE%20OUTCOMES.pdf)). Before commencement of each semester in every academic session, department-wise Orientation Programmes and a General Counseling Session between Principal and the admitted students are organized. Before entering their concerned programmes, the students can come to know the resultant outcomes of the courses through these events as well.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

924

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://www.nsmahavidyalaya.org.in/media\\_uploads/PDF\\_Files/SSS%20Analysis%20of%202nd\\_4th\\_6th\\_sem\\_2021-22.pdf](https://www.nsmahavidyalaya.org.in/media_uploads/PDF_Files/SSS%20Analysis%20of%202nd_4th_6th_sem_2021-22.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

**NIL**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

**4**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

**NIL**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college carried out extension activities in broad measures extending helping hand to the poor neighboring community like- Blood Donation Camp, Health Camp, Yoga Camp, Covid-19 Awareness in villages and Vaccination, Covid-19 Relief, Plantation in college and nearby area, Cleanliness, River Cleaning by Geography Department, Road March for Drug Abuse and so on. The NSS unit of the college has adopted two villages on and from 18th May, 2022, namely Debottar Boxiganj (Unit-I) and Firingir Danga (Unit-II). The NSS volunteers along with the program officers visiting these villages from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

06

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

**NCC/ Red Cross/ YRC etc., during the year****342**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****NIL**

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year****NIL**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The campus is located in Haldibari town, with bus stand and railway station at a walking distance and easy accessibility of e-rickshaws. About twenty five well ventilated and spacious classrooms are there with five well-functioning ICT classrooms for teachers to conduct digitalized classes utilizing projectors, audio visual devices, white boards etc. Well equipped laboratories for Science and Geography subjects. The infrastructure of the college is expanding with construction of new classrooms under process. For the better academic and administrative functioning there is segregation of buildings into the academic, administrative and science buildings. The teacher's common room, two offices and Principal's chamber is situated at the ground floor of the administrative building. The central library and reference room is in the first floor along with computing facilities. seminar hall; examination room is at the top floor of the administrative building. Sports field for football, volleyball and athletics along with a well equipped gymnasium is accessible for students and staff. A cycle stand is provided for students, fresh food is served in the college canteen. Sick room, Doctor's chamber is available for students and staff. Open arena is available for outdoor events and activities. Facilities like generators, aquaguards are also provided.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college hosts cultural events and other programmes basically in 2 large Seminar or Conference Halls equipped with ICT facilities where these programmes are easily accommodated. Celebrations of birth anniversaries like Rabindra Jayanti, Nazrul Jayanti, Netaji jayanti and observances of significant days, such as days identified by UNO, Independence day, Workshop on Yoga day etc. are yearly observed in these special halls. Various games and sports like football, cricket, badminton, volley ball, kabbadi, kho kho etc. are

regularly played in the large playground of the college campus. Side by side, practical classes taken by the teachers of Physical Education Department in the college playground. Students are given training for yoga by the teachers of the Physical Education Department. A new open-air auditorium is under construction in the backside of college building. A gymnasium with modern facilities to be utilized by students and teachers is constructed in the ground floor of Arts block named Swami Vivekananda block. Near the gymnasium, sports room contains equipments like jumping kit, shot put balls, volley balls, badminton rackets etc. Few teachers are also involved in these sports activities in their free periods. Indoor games kits like carom board, chess, ludo etc. are also available in the girls' common room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

93,443.00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library contains approximately 18904 books ranging from all disciplines offered in the academic curriculum of the institution. Apart from discipline related books there is an extensive collection of reference books and competitive exam books available in the college library. Eight well functioning computers with a strong broadband connection can be accessed by the students all through college working hours. The library is automated with KOHASoftware. A catalogue register is maintained in software format which students can easily search for books available in the library according to the title of the book and the name of the author. The library holds annual subscription of e-learning resources and academic journals such as INFLIBNET, JSTOR and others and students have a free access to the same. New entries of books, journals, magazines are registered in document catalogue module. An attendance register each for the students and faculties is maintained by the Library staff. The Library staff comprising of the Librarian and assistant staffs are helpful and dedicated, they provide full cooperation to students. All the new books, journals, magazines are displayed for ten days for the benefit of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

### 4.2.2 - The institution has subscription for the C. Any 2 of the above

**following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

49,502.00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

18

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has infrastructure with optimum digital aids. Its

computers are equipped with latest original software. The internet facility has been upgraded with 1 optical fiber cable (30-50 mbps speed) and 2 general Internet connections (below 5-10 mbps speed). It serves internet facility which is restricted only to faculties and non-teaching staff members. Four printer-cum-Xerox machines among which two are multifunctional serve the need of the office works. Some non-teaching staffs having technical knowledge frequently observe for the maintenance and upgradation of IT facilities. Occasionally, experts from Jalpaiguri and Siliguri are hired to solve any technical failures and issues on urgent basis.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

37

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

836066

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The planning committee comprising of the head of the institution, selected few teaching and non-teaching staffs, is in charge of maintenance of the overall infrastructure and support facility of the college. Annual Maintenance contract for Koha software of library is allotted to L2C2 Technology , Kolkata, for generators in campus, Kirloskar Oil Engine Limited, Siliguri, Water Aquaguards by Eureka Forbes. Similarly AMC for Computers, printers and photocopy machines is allotted to Smartcloud Digital Innovation, Siliguri. Lab apparatuses are maintained by the concerned subject teachers. Technical support for maintenance of computer lab and ICT rooms is provided by some non-teaching staffs of the college. The sports committee headed by the physical education teacher is in charge of the overall maintenance of the gymnasium. The classrooms are regularly painted during vacation period, students common room area is timely cleaned and sanitized by the cleaning staff. A local carpenter is assigned for fixing broken chairs, window panes etc, local electrician is hired for non disruptive electricity supply in the institution, similarly a plumber is on call for water supply in the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3222

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

04

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**D. 1 of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

75

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

75

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

25

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

158

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

**examinations) during the year**

01

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

11

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

As student election was not conducted since last four years, student representation in various committees are fixed by the teacher in charge of each department. Faculties find it comfortable to actively communicate with students during the hour of need by means of phone calls and concerned whatsapp groups dedicated to this end. It cannot be negated that there is a long history of the college's engagement in boosting the students' spirit up for participating multiple academic and co-curricular activities. A good number of students took part in intra-state tournaments, youth festivals and different competitions. Teachers also engaged in conducting quizzes, debates

and various cultural programmes throughout the year. However the role of students member in Discipline Committee, Anti-ragging Committee, anti Sexual harassment Cell is always invited.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

NIL

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college maintain good channel of communications with its former students who have excelled in various fields. The alumni of this college are very active and responsive and spontaneously extend their help and support in all academic and curricular spheres. Participation of alumni in various cultural events conducted by the college is mention worthy. Also their participation in college annual sports and extension of their mental support to the NSS volunteers to perform social works is praiseworthy. For example,our Institution has started free coaching service for the students of final semester by the ex-students of the college who are now working in the capacity of teaching or non-teaching faculty members ofthe

college. The Students have started taking this coaching facility on regular basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is to follow the motto- "one attains immortality through knowledge". Its mission envisages "to inculcate humane values among students through integral teaching and personality development". The core moral and ethical values that the institution seeks to impart to its pupils develop holistic ambience of knowledge and wisdom through team-work, cultivate the ideals of generosity and benevolence and most importantly preserve traditional standard of personal integrity and social commitment. The governance of this college sets to enrich the students' creative skills to meet the demands of contemporary society and to sensitize the students concerning social awareness like gender equity, human rights etc. Through elevating the academic standard, the college earnestly prepares the students hailing from rural background to compete in changing global scenario.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and

participative management.

Various bodies and committees are formed by the college authority aiming at decentralization of workloads and maximum participation of faculty and non-teaching staffs in administrative process. Faculty members and few non-teaching staffs are in charge of these committees. The Head of the institution is the chairperson of all the committees whereas other faculty members and non-teaching staffs serve as dutiful members of the same. These committees are vested with ample freedom to execute their course of action. The Governing body of the college is the highest authority. The efficient functioning of various committees such as Grievance Redressal cell, Internal Quality Assurance cell, Library committee, Cultural Committee, Finance Committee, Sexual Harassment Prevention Committee is advised and supervised by the Principal of the college. Some of the non-teaching staffs are selected members of important bodies such as the Examination Centre Committee, Cultural Committee and the Governing body. The elected/selected representative of the student body is also a member of significant committees for smooth holding of cultural events (Saraswati Puja, Fresher's welcome, Annual Sports etc). The institution highly appreciates and encourages active and voluntary participation of students in the events organized by the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic and perspective plans that the college seeks to develop is chiefly based on its vision, mission and quality analysis. In framing policies and plan of action, the institution follows the rules and regulations of Cooch Behar Panchanan Barma University (CBPBU) and UGC. Accordingly, the IQAC also maintains a holistic approach in implementing its action plans. Proposals and suggestions which are encouraged and welcomed from local authorities, guardians, teachers, students and non-teaching staffs are given due importance for further analysis. Various committees with individual action plans are created under IQAC to inspect on nurturing internal quality of the college like library committee, purchase committee, women's cell, anti-ragging squad, grievance-

redressal committee etc. The plans are, however, periodically reviewed for smooth functioning of these committees.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is under the Department of Higher Education, Government of West Bengal headed by the directorate of public instruction. The Principal in the institutional level is in charge of all academic and administrative units. With the active support of faculty members, he regulates internal administrative structure, devices effective plans and programmes and also implements them. The Principal maintains a healthy relation with faculties, guardians, alumni, students and other stakeholders. To ensure transparency in the functioning of the administration important notices are circulated in college WhatsApp group. The President of the governing body extends his full support and help in formulating the policies of the institution. Substantive post teachers are recruited on the recommendation of West Bengal College Service Commission and their promotions are directed according to the rules of UGC and the Dept. of Higher Education, GOWB. Service rules and procedures of Associate and assistant professors are governed by the UGC norms and regulations, West Bengal college service rules and according to the guidelines of Coochbehar Panchanan Barma University. SACT teachers of the college also provide valuable service to the college, their service rules are framed as per the government rules.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teachers of respective departments are always encouraged to pursue doctoral research for not only improving their academic career, but also enriching the college's academic profile. In this respect, faculties are provided with due leave to pursue various career-oriented courses and programmes like Refresher Course, Orientation Programs, Short-Term Courses, Seminars and Conferences etc. The college also provides adequate support and cooperation to all non-teaching staff to pursue higher studies, vocational courses, soft-skill development training etc. To this end, they are granted necessary leaves for the same. They are occasionally backed up with financial aids from personal and institutional levels. Non-teaching staffs could enjoy the benefit of Puja Advance (to be refunded in due course). Casual staffs are amply provided with non-refundable ex-gratia before Puja Holidays. Besides, the non-teaching staffs are granted promotions and professional benefits after a period of 10 or 20 years. Apart from these welfare measures, free admission is conveniently provided to the wards of casual workers. More over the Child Care Leave, Maternity leave are provides to the female teaching and non-teaching staff of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

**NIL**

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

**NIL**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal of the teaching and the non-teaching staff of the Institution is performed and reviewed at a regular basis . The attendance of all the employees of the college ( including the time of their arrival and departure ) is recorded by the Biometric Device and in the Attendance Register as well . The teachers and the non - teachig staff of the college maintain a diary or a notebook recording their performances on given assignments . With prior appointment to the principal the employees place these records which are duly checked and apprised by the principal . Apart from the regular assignments , the head of the institution sometimes calls the employees over phone call , mail , or SMS . In that case , the respective employee dutifully tries his or her best to complete the given task to the utmost satisfaction of the authority and this is also recorded in the Appraisal Book . Promotional cases of teachers (CAS) is carries on according to UGC specified proforma and University Rules and verified by the IQAC. NTS performance is taken care of by the Bursar of the college, IOAC and finally by the Principal and placed before the GB.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has both internal and external audit mechanism which is regularly conducted. The internal auditor is appointed on the basis of decision taken in the meeting of the Governing Body. The financial accounts are systematically assigned to be scrutinized and assessed by a reputed Chartered Accountant. Who submit an internal audit report which is placed before the management. To make the external audit report, Director of Public Instruction, Govt. of West Bengal employs an auditor who visits the institution and examines the necessary documents. If objection for any discrepancy (generally rare case) is found in these reports, the collective efforts of Accountant, Bursar and Principal sincerely trace the main cause of the issue and consequently resolve the matter on urgent basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

**NIL**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Since it is a Government Aided college, the institution collects funds from the students through collection of various fees. Besides, occasionally the institution avails MP/MLA lad funds and other Government grants. All the amounts coming from different sources are

collected together to maintain a steady development. The funds are channelized to make proper maintenance of the institution in all spheres as far as possible. According to budget proposal of college, funds are allocated annually to library, ICT resources, infrastructure, sports and cultural programmes etc. Miscellaneous expenses like printing cost, stationery, software development, phone and internet bill etc are supervised and approved by the Bursar and Accountant of the college with consent of the Principal. The salaries of the casual workers, monthly remuneration of Gate keeper, Cycle stand guard, and additional security guard are also paid from the college fund which is collected as various fees from students. Since the institution manages expenses in a variety of fields, sometimes it faces big challenge and overcome the challenge by optimal utilization of resources. However, in choosing the field of expenses priority of the student's benefits is always given.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Being the part and parcel of the institutional administration, the IQAC of the college serves to create and maintain higher academic standards in student-friendly manner. It builds up a working environment so that all academic plans and co-curricular activities are carefully monitored, organized and executed effectively for the convenience of the student community. Situated in semi-urban area, the IQAC team consistently attempts to instill confidence in students hailed from rural background and encourages them to participate in multifarious social works. It used to arrange special events and programs contributing to holistic enrichment of student persona.

The cell puts utmost emphasis on fruitful discussion with all students and stakeholders to find out effective resolution of several emerging issues. Various cultural programs are organized throughout the year by this team to teach the students modern Indian values, ethics, morality and eventually sublimate their energy in proper creative channel.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teachers of the college are often requested to use video clippings, movie slides, documentaries etc. to effectively enhance learning competence of young students. Besides, they are asked to make use of PPTs to draw their attention. The IQAC insists the teachers to take class tests regularly to probe into the preparation level before the End-Semester Examination. Laggard students are duly supervised through interaction giving assignments, project works, presentations etc. The teachers devise lesson plans to complete the syllabus within stipulated time period. Being the Chairperson of IQAC, the Principal monitors the academic progress of assigned syllabus completion by the departments in due time-span. Feedbacks from students and meetings with guardians are analyzed. After reviewing and identifying the slow learners, HoDs are requested by IQAC for arranging extra-tutorial classes. Faculty members are encouraged to publish their research works in UGC CARE-listed journals all the year round.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Promotion and practice of gender equity in the institution is prioritized by the college authorities over the years. Committees such as Women's Cell and Sexual Harassment Prevention cell headed by few female faculty members and monitored by the head of the institution, works for the protection of the rights of female students. Under the banner of 'Female Health and Hygiene' an interactive session was organized by the women's cell for the female students. A health expert of the local health department was invited for a talk during the International Women's week observation. Different issues, challenges and social stigmas attached with female health were discussed with sound advice and information of the expert, doubts of the students was cleared. As a part of the celebration of International Women's Day, women administrative officers of the region were felicitated by the head of the institution. The invited officers encouraged the young female students to join civil service ensuring them of future guidance and support. The institution aims at sensitizing students regarding all forms of marginalization in society so that universal empathy is instilled in young minds.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The college has a number of dustbins in different places of campus which are placed in in-between distance of around 50 meters. For disposing liquid waste type, the blue dustbins are allotted and the green ones are reserved for solid wastes. The students are sensitized about the usefulness of these dustbins contributing to cleanliness of the whole campus. They are discouraged to throw away wastes randomly. In this respect, the duties of teachers and non-teaching staffs of the college are to keep this waste-solid or liquid management system well-maintained. As observed by local municipal authority, the solid waste materials are usually burnt out following the environmental protocols or dumped in junkyard ground to be decomposed. On the other hand, liquid wastes are properly channelized through the drains to avoid unwelcomed diseases.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit** **D. Any 1 of the above**

**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Prioritizing the substantial importance of secular nature of our Constitution and Indian social structure, the teachers put their**

heartiest effort to promote and develop cultural or religious harmony and tolerance in their classes. To this end, texts concerning universal tolerance have been added in syllabi of departments like Bengali, Sanskrit, English etc. Other departments, such as History, Political Science, Economics, Sociology also try to inculcate a holistic environment of social, linguistic or gender equality. Prejudices regarding discrimination of any kind based on age, caste, gender, religion or language are not entertained by the teaching and non-teaching staffs. Moreover, each individual student gets ample care, effort and attention equally. The students are encouraged to take participation collectively in programmes organized by the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution enthusiastically makes proper arrangements to sensitize the students and employees of the institution on different occasions. The institution always prefers to arrange such kind of sensitization programmes in slack session to avoid hampering the normal classes. This year the Department of Political Science arranged a seminar on 29th April 2022 on Ideals and Visions of Indian Constitution : Role of Dr. B R Ambedkar. Dr Debkumar Mukhopadhyaya , Honourable Vice Chancellor of Coochbehar Panchanan Barma University was present as the chief guest and Prof. Ranjita Chakraborty , Department of Political Science , University of North Bengal was present in the seminar as the main speaker. The presence of a good number of students and the teaching and non teaching staff of the institution contributed to the success of the seminar where the objective was to enlighten the students with information and aware them of their constitutional responsibilities. Another sensitization programme was held on 10th December with the observation of Human Rights Day by the Department of Political Science. Active participation of the students , teaching and non teaching staff made the programme an effective one . The experienced teachers of the institution provided valuable information regarding Human Rights of the Indians Citizens and taught the students that by giving rights to other we can enjoy our Human Rights. The teachers

thoroughly analyzed the rights, obligations, and values of our constitution so that the young students can be made aware about their roles as future responsible citizens of this country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** A. All of the above

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The students along with the teachers and non-teaching staffs participated in the following programmes organized by IQAC during the session, i.e July,2021-June,2022: International Women's Day (8th March, 2022), International Mother Tongue Day, World Environment Day (5th June, 2022), World Population Day (11th July, 2021), 3 Days Yoga Workshop (11.05.2022-13.05.2022), Swachh Bharat Motivation Camp (30th April to 1st May, 2022), Human Rights Day (10th December, 2021), Aranya Saptaho ((19th July, 2021), Azadi Ka Amrit Mahotsava

(15th August), Unity Run (15th August), Swachh Bharat Abhiyan (2nd October, 2021), Student Week Celebration (1st Jan, 2022).

Other than these, following programmes are also held under the plan and guidance of IQAC team: World Book Day (27th April, 2022), Seminar on 'Ideals and Vision of Indian Constitution: Role of Dr. B.R. Ambedkar' (29th April, 2022), Seminar 'To Commemorate the 250th Birth Anniversary of Raja Rammohan Roy (11th April, 2022).

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Active role of the National Social Service (NSS) unit of the college in guiding the students towards the path of social duties and responsibilities as socially aware citizens of the country. The NSS unit of the institution actively engages in campaigns and programmes associated with social development and awareness. Campaigns like village adoption, organizing recreational activities such as drawing competition for children of nearby primary schools along with distribution of stationeries to underprivileged children, free medical camp for senior citizens, blood donation camp, disaster management awareness and training is organized by NSS unit of the institution.
2. Along with the central library the college is equipped with a spacious reading room that facilitates academic as well as career oriented resources such as eight computers with internet access, guide and reference books/periodicals for competitive exams, hard/soft copies of syllabus of all disciplines, question banks and others. A hard copy of the links for online open learning resources and job opportunity links such as E-PG Patshala, ShodhGanga, National Digital Library of India, Free Job Alert, My Sarkari Naukari etc is displayed on the notice board of the reading room.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The teaching-learning process in the college has focused widely on individual skill development, gender sensitization and protection of the environment.

Prioritizing the topographical disadvantage of the region, the alumni of the college has taken the initiative of providing free coaching classes to the final year students who are aspiring for a career in administration.

The college has been actively engaging with female students for their overall wellness. The women's cell of the institution comprising of female teaching staff have organized several interactive sessions with the female students regarding the issues and challenges they face in areas of health and hygiene.

Another area where the institution has extensively focused on is the preservation and protection of the environment. The greening of the campus has been a priority of the college for the longest time hence enclosure for medicinal plants has been set up along with fauna of different species adorning the campus.

Our ideal and distinctiveness has been holistic development of young minds that will foster peace and harmony in the society along with being skilled assets for the progress and development of the nation in particular and the world in general.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At the University level, major changes of revision and upgradation of concerned curricula are conducted and the college generally has a mechanism to document and deliver the curricula effectively. With the commencement of every academic session, the duty of all faculty members is to display their individual time plans and recommended lists for reading to the students. All these plans are set for delivering the portions of curriculum within the limit of stipulated time-frame that the University is adhered to. When these plans are successfully executed, the students can clear all doubts regarding the concerned curriculum. Consequently, the time plans are duly stored and documented each year. To make the curriculum appealing and conducive to the students' learning, the college builds an infrastructure to utilize and maintain ICT in classrooms, such as smart boards, PowerPoint presentations and audio-visual aids which turn out to be complementary to the traditional teaching-learning system generally practiced through lectures and seminars. Moreover, skills like interpersonal communication are steadily developed among student folks with the objective of imparting value-based education.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the very outset of each semester, the University offers an instruction in the form of manual regarding class conduction, tentative examination schedule, time frame, holiday list etc. The authority of the college inspects on the proper accomplishment of assigned duties listed in the Academic Calendar. For smooth implementation and conduction of this Calendar, faculty members of each department ensure uninterrupted functioning of duties to

be completed within stipulated time-frame along with closing of the allotted syllabus and conduction of Internal Examinations which are generally conducted after 3 months (12 weeks approx.). To be noted, specific portions of syllabus are selected for Internal Tests.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**34**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

**NIL**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

**NIL**

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

**NIL**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

To instill the values of justice, peace and integrity of all creations in the young minds of the students has always been

prioritized by the institution. A young citizen's fundamental duties and responsibilities towards betterment of the society are strongly emphasized upon during the teaching-learning process. Along with social awareness, gender sensitization and the importance of protection and preservation of the environment is an integral part of the college curriculum. Aranya Saptaha or Forest week was also observed by the NSS unit along with tree plantation programme on World Environment day. This year a seminar was held titled, 'Ideals and Visions of Indian Constitution: Role of Dr. B.R Ambedkar'. The importance to uphold the ideals of equality and justice for all was extensively discussed during the programme on observation of Human Rights day. The Women's cell of the college had organized an informative and interactive session for the female students of the college with a female health assistant as guest speaker to shed light upon issues and challenges regarding women's health and hygiene. The institution had also organized Covid vaccination camps and Covid awareness campaigns. World Book Day was celebrated encouraging reading habits amongst students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

09

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1389

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://www.nsmahavidyalaya.org.in/media_uploads/PDF_Files/SSS_Analysis%20of%202nd_4th_6th_sem_2021-22.pdf">https://www.nsmahavidyalaya.org.in/media_uploads/PDF_Files/SSS_Analysis%20of%202nd_4th_6th_sem_2021-22.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

2054

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1155

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Every student's academic growth varies according to an individual's psychological, socio-economic factors. Recognizing the said diversity the institution provides special attention to both advanced and slow learners. Mentor mentee practice is prevalent in all departments of the institution, under the supervision of a mentor the students involve themselves in group discussions of a given topic, appear for oral and written test and prepare assignments that are evaluated by the said mentor. Extra classes are provided for laggard students and coaching classes for NET/SET and other competitive exams is provided to advance learners. Frequent written assignments as well as oral and written tests are conducted by teachers of all departments, group discussions are held to increase the thinking ability of the students along with boosting their self confidence in public speaking.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3630	31

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

Student centric learning approach is widely practiced in the teaching learning process by all departments of the institution. In case of field study based subjects such as Geography regular field trips, excursions are organized as it enhances the understanding ability of the students regarding the topics and theoretical information of classroom is supplemented by applied practical knowledge. Laboratory experiments are concentrated upon for the curriculum of lab based science subjects (Physics, Chemistry) to inculcate scientific temperament of students and introduce them to the marvels of scientific discoveries and inventions. Group discussions, seminars and interactive sessions for particular topics are held at regular intervals by teachers of all subjects. This continuous evaluation helps in identifying students who are lagging behind and extra lectures and other needed guidance are provided to these laggard students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has 4 ICT-enabled classrooms, 1 smart room equipped with monitors, projectors, screen, sound system etc. In conducting classes of departments (especially English, Geography), the concerned teachers used to take classes by frequently displaying PowerPoint presentations, showing videos and movie slides of lectures of eminent scholars. The other departments also take classes using these facilities as per requirement. These facilities do not only enhance student's interest in the subject, but also steadily empower him/her in getting expertise on various discourses. During the time of crisis or when situation permits, there is ample scope of having the flexibility of conducting teaching-learning process in blended mode and utilizing online platforms like Zoom, Google Meet etc. accordingly.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
446	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>As per the norms of Coochbehar Panchanam Barma University internal evaluation of 10 marks is conducted by the teachers of each department. This ten (10) marks is further divided into six (6) marks academic evaluation in the form of class test, written assignment, group discussion, class presentation and viva, the remaining four (4) marks is for attendance. Assessment in any of the above given format is conducted twice every session by all departments, the average calculated of the two is the final marks that is submitted to the university. As mentioned earlier the attendance of the students is evaluated throughout the session and accordingly graded by the department teachers. Apart from the standard evaluation the practice of continuous evaluation is prevalent in the teaching learning process of the institution. Interactive sessions for ten minutes during class hours and weekly written tests are common practice. Through this evaluation the head of the departments along with other teachers identify</p>	

slow learners and extra help in form of classes and materials are provided to the laggard students. Process and time of internal examination is informed to the students before hand.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college maintains a fair conduction of its Internal Assessments and resolving related grievances. Internal papers are regularly evaluated with transparency which allows the students to have a glimpse of the examined scripts. Whenever, a student has any doubt regarding his/her marks, he/she has the option of clearing it by approaching the concerned HoD or writing a formal request to him/her. The teacher then shows the student the answer-script, elaborates the limitations and prescribes suggestions for further improvements in the End-Semester Examinations. If not satisfied, the student can address the Principal and under his/her guidance a board constituted by the concerned HoD and other teachers take satisfactory decision regarding the matter. In rare case, the concerned answer-script undergoes re-evaluation before board members.

The students who failed to appear in Internal Tests can have an alternative date by the time of which the student can submit assignment or project etc. after the due Examination on the stipulated date.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Head of the Institution addresses newcomer students (pass and honours) separately at the beginning of the academic session to discuss their conception, expectation and problem (if any)

regarding the subjects they have opted for their under graduate curriculum. Departmental teachers also organise orientation programmes for students (pass and honours) to discuss the curriculum, course outcome and broad framework of the entire academic session. Head of the department along with other teachers engages in syllabus distribution, number of classes to be allotted to a certain topic and tentative dates for internal assessments. The lists of course outcomes for all disciplines are uploaded in the college website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.nsmahavidyalaya.org.in/media_uploads/naac/COURSE%20OUTCOMES.pdf">https://www.nsmahavidyalaya.org.in/media_uploads/naac/COURSE%20OUTCOMES.pdf</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes and course outcomes are assessed by the respective departmental teachers. These are also reflected in the students' performances. Programme outcomes and course outcomes are displayed in the college website ([https://www.nsmahavidyalaya.org.in/media\\_uploads/naac/COURSE%20OUTCOMES.pdf](https://www.nsmahavidyalaya.org.in/media_uploads/naac/COURSE%20OUTCOMES.pdf)). Before commencement of each semester in every academic session, department-wise Orientation Programmes and a General Counseling Session between Principal and the admitted students are organized. Before entering their concerned programmes, the students can come to know the resultant outcomes of the courses through these events as well.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

924

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://www.nsmahavidyalaya.org.in/media\\_uploads/PDF\\_Files/SSS%20Analysis%20of%202nd\\_4th\\_6th\\_sem\\_2021-22.pdf](https://www.nsmahavidyalaya.org.in/media_uploads/PDF_Files/SSS%20Analysis%20of%202nd_4th_6th_sem_2021-22.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

#### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

**NIL**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****4**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****NIL**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college carried out extension activities in broad measures extending helping hand to the poor neighboring community like- Blood Donation Camp, Health Camp, Yoga Camp, Covid-19 Awareness in villages and Vaccination, Covid-19 Relief, Plantation in college and nearby area, Cleanliness, River Cleaning by Geography Department, Road March for Drug Abuse and so on. The NSS unit of the college has adopted two villages on and from 18th May, 2022, namely Debottar Boxiganj (Unit-I) and Firingir Danga (Unit-II). The NSS volunteers along with the program officers visiting these villages from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

06

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

342

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

**NIL**

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

**NIL**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The campus is located in Haldibari town, with bus stand and railway station at a walking distance and easy accessibility of e-rickshaws. About twenty five well ventilated and spacious classrooms are there with five well-functioning ICT classrooms for teachers to conduct digitalized classes utilizing projectors, audio visual devices, white boards etc. Well equipped

laboratories for Science and Geography subjects. The infrastructure of the college is expanding with construction of new classrooms under process. For the better academic and administrative functioning there is segregation of buildings into the academic, administrative and science buildings. The teacher's common room, two offices and Principal's chamber is situated at the ground floor of the administrative building. The central library and reference room is in the first floor along with computing facilities. seminar hall; examination room is at the top floor of the administrative building. Sports field for football, volleyball and athletics along with a well equipped gymnasium is accessible for students and staff. A cycle stand is provided for students, fresh food is served in the college canteen. Sick room, Doctor's chamber is available for students and staff. Open arena is available for outdoor events and activities. Facilities like generators, aquaguards are also provided.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college hosts cultural events and other programmes basically in 2 large Seminar or Conference Halls equipped with ICT facilities where these programmes are easily accommodated. Celebrations of birth anniversaries like Rabindra Jayanti, Nazrul Jayanti, Netaji jayanti and observances of significant days, such as days identified by UNO, Independence day, Workshop on Yoga day etc. are yearly observed in these special halls. Various games and sports like football, cricket, badminton, volley ball, kabbadi, kho kho etc. are regularly played in the large playground of the college campus. Side by side, practical classes taken by the teachers of Physical Education Department in the college playground. Students are given training for yoga by the teachers of the Physical Education Department. A new open-air auditorium is under construction in the backside of college building. A gymnasium with modern facilities to be utilized by students and teachers is constructed in the ground floor of Arts block named Swami Vivekananda block. Near the gymnasium, sports room contains equipments like jumping kit, shot put balls, volley balls, badminton rackets etc. Few teachers are also involved in

these sports activities in their free periods. Indoor games kits like carom board, chess, ludo etc. are also available in the girls' common room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

93,443.00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college library contains approximately 18904 books ranging from all disciplines offered in the academic curriculum of the institution. Apart from discipline related books there is an extensive collection of reference books and competitive exam books available in the college library. Eight well functioning computers with a strong broadband connection can be accessed by the students all through college working hours. The library is automated with KOHASoftware. A catalogue register is maintained in software format which students can easily search for books available in the library according to the title of the book and the name of the author. The library holds annual subscription of e-learning resources and academic journals such as INFLIBNET, JSTOR and others and students have a free access to the same. New entries of books, journals, magazines are registered in document catalogue module. An attendance register each for the students and faculties is maintained by the Library staff. The Library staff comprising of the Librarian and assistant staffs are helpful and dedicated, they provide full cooperation to students. All the new books, journals, magazines are displayed for ten days for the benefit of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**C. Any 2 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

49,502.00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

18

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has infrastructure with optimum digital aids. Its computers are equipped with latest original software. The internet facility has been upgraded with 1 optical fiber cable (30-50 mbps speed) and 2 general Internet connections (below 5-10 mbps speed). It serves internet facility which is restricted only

to faculties and non-teaching staff members. Four printer-cum-Xerox machines among which two are multifunctional serve the need of the office works. Some non-teaching staffs having technical knowledge frequently observe for the maintenance and upgradation of IT facilities. Occasionally, experts from Jalpaiguri and Siliguri are hired to solve any technical failures and issues on urgent basis.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

37

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

836066

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The planning committee comprising of the head of the institution, selected few teaching and non-teaching staffs, is in charge of maintenance of the overall infrastructure and support facility of the college. Annual Maintenance contract for Koha software of library is allotted to L2C2 Technology , Kolkata, for generators in campus, Kirloskar Oil Engine Limited, Siliguri, Water Aquaguards by Eureka Forbes. Similarly AMC for Computers, printers and photocopy machines is allotted to Smartcloud Digital Innovation, Siliguri. Lab apparatuses are maintained by the concerned subject teachers. Technical support for maintenance of computer lab and ICT rooms is provided by some non-teaching staffs of the college. The sports committee headed by the physical education teacher is in charge of the overall maintenance of the gymnasium. The classrooms are regularly painted during vacation period, students common room area is timely cleaned and sanitized by the cleaning staff. A local carpenter is assigned for fixing broken chairs, window panes etc, local electrician is hired for non disruptive electricity supply in the institution, similarly a plumber is on call for water supply in the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

3222

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

04

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

75

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

75

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

25

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

158

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

01

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

11

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

As student election was not conducted since last four years, student representation in various committees are fixed by the teacher in charge of each department. Faculties find it comfortable to actively communicate with students during the hour of need by means of phone calls and concerned whatsapp groups dedicated to this end. It cannot be negated that there is a long history of the college's engagement in boosting the students' spirit up for participating multiple academic and co-curricular activities. A good number of students took part in intra-state tournaments, youth festivals and different competitions. Teachers

also engaged in conducting quizzes, debates and various cultural programmes throughout the year. However the role of students member in Discipline Committee, Anti-ragging Committee, anti Sexual harassment Cell is always invited.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

**NIL**

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college maintain good channel of communications with its former students who have excelled in various fields. The alumni of this college are very active and responsive and spontaneously extend their help and support in all academic and curricular spheres. Participation of alumni in various cultural events conducted by the college is mention worthy. Also their participation in college annual sports and extension of their mental support to the NSS volunteers to perform social works is praiseworthy. For example,our Institution has started free coaching service for the students of final semester by the ex-

students of the college who are now working in the capacity of teaching or non-teaching faculty members of the college. The Students have started taking this coaching facility on regular basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
---	----------------------

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is to follow the motto- "one attains immortality through knowledge". Its mission envisages "to inculcate humane values among students through integral teaching and personality development". The core moral and ethical values that the institution seeks to impart to its pupils develop holistic ambience of knowledge and wisdom through team-work, cultivate the ideals of generosity and benevolence and most importantly preserve traditional standard of personal integrity and social commitment. The governance of this college sets to enrich the students' creative skills to meet the demands of contemporary society and to sensitize the students concerning social awareness like gender equity, human rights etc. Through elevating the academic standard, the college earnestly prepares the students hailing from rural background to compete in changing global scenario.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Various bodies and committees are formed by the college authority aiming at decentralization of workloads and maximum participation of faculty and non-teaching staffs in administrative process. Faculty members and few non teaching staffs are in charge of these committees. The Head of the institution is the chairperson of all the committees whereas other faculty members and non teaching staffs serve as dutiful members of the same. These committees are vested with ample freedom to execute their course of action. The Governing body of the college is the highest authority. The efficient functioning of various committees such as Grievance Redressal cell, Internal Quality Assurance cell, Library committee, Cultural Committee, Finance Committee, Sexual Harassment Prevention Committee is advised and supervised by the Principal of the college. Some of the non-teaching staffs are selected members of important bodies such as the Examination Centre Committee, Cultural Committee and the Governing body. The elected/ selected representative of the student body is also a member of significant committees for smooth holding of cultural events (Saraswati Puja, Fresher's welcome, Annual Sports etc). The institution highly appreciates and encourages active and voluntary participation of students in the events organized by the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic and perspective plans that the college seeks to develop is chiefly based on its vision, mission and quality analysis. In framing policies and plan of action, the institution

follows the rules and regulations of Cooch Behar Panchanan Barma University (CBPBU) and UGC. Accordingly, the IQAC also maintains a holistic approach in implementing its action plans. Proposals and suggestions which are encouraged and welcomed from local authorities, guardians, teachers, students and non-teaching staffs are given due importance for further analysis. Various committees with individual action plans are created under IQAC to inspect on nurturing internal quality of the college like library committee, purchase committee, women's cell, anti-ragging squad, grievance-redressal committee etc. The plans are, however, periodically reviewed for smooth functioning of these committees.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is under the Department of Higher Education, Government of West Bengal headed by the directorate of public instruction. The Principal in the institutional level is in charge of all academic and administrative units. With the active support of faculty members, he regulates internal administrative structure, devices effective plans and programmes and also implements them. The Principal maintains a healthy relation with faculties, guardians, alumni, students and other stakeholders. To ensure transparency in the functioning of the administration important notices are circulated in college WhatsApp group. The President of the governing body extends his full support and help in formulating the policies of the institution. Substantive post teachers are recruited on the recommendation of West Bengal College Service Commission and their promotions are directed according to the rules of UGC and the Dept. of Higher Education, GOWB. Service rules and procedures of Associate and assistant professors are governed by the UGC norms and regulations, West Bengal college service rules and according to the guidelines of Coochbehar Panchanan Barma University. SACT teachers of the college also provide valuable service to the college, their service rules are framed as per the government rules.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Teachers of respective departments are always encouraged to pursue doctoral research for not only improving their academic career, but also enriching the college's academic profile. In this respect, faculties are provided with due leave to pursue various career-oriented courses and programmes like Refresher Course, Orientation Programs, Short-Term Courses, Seminars and Conferences etc. The college also provides adequate support and cooperation to all non-teaching staff to pursue higher studies, vocational courses, soft-skill development training etc. To this end, they are granted necessary leaves for the same. They are occasionally backed up with financial aids from personal and institutional levels. Non-teaching staffs could enjoy the benefit of Puja Advance (to be refunded in due course). Casual staffs are amply provided with non-refundable ex-gratia before Puja Holidays. Besides, the non-teaching staffs are granted promotions and professional benefits after a period of 10 or 20 years. Apart

from these welfare measures, free admission is conveniently provided to the wards of casual workers. More over the Child Care Leave, Maternity leave are provides to the female teaching and non-teaching staffof the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

NIL

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal of the teaching and the non-teaching staff of the Institution is performed and reviewed at a regular basis . The attendance of all the employees of the college ( including the time of their arrival and departure ) is recorded by the

Biometric Device and in the Attendance Register as well . The teachers and the non - teachig staff of the college maintain a diary or a notebook recording their performances on given assignments . With prior appointment to the principal the employees place these records which are duly checked and apprised by the principal . Apart from the regular assignments , the head of the institution sometimes calls the employees over phone call , mail , or SMS . In that case , the respective employee dutifully tries his or her best to complete the given task to the utmost satisfaction of the authority and this is also recorded in the Appraisal Book . Promotional cases of teachers (CAS) is carries on according to UGC specified proforma and University Rules and verified by the IQAC. NTS performance is taken care of by the Bursar of the college, IOAC and finally by the Principal and placed before the GB.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has both internal and external audit mechanism which is regularly conducted. The internal auditor isappointed on the basis of decision taken in the meeting of the Governing Body. The financial accounts are systematically assigned to be scrutinized and assessed by a reputed Chartered Accountant. Who submit an internal audit report which is placed before the management. To make the external audit report, Director of Public Instruction, Govt. of West Bengal employs an auditor who visits the institution and examines the necessary documents. If objection for any discrepancy (generally rare case) is found in these reports, the collective efforts of Accountant, Bursar and Principal sincerely trace the main cause of the issue and consequently resolve the matter on urgent basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

**NIL**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Since it is a Government Aided college, the institution collects funds from the students through collection of various fees. Besides, occasionally the institution avails MP/MLA lad funds and other Government grants. All the amounts coming from different sources are collected together to maintain a steady development. The funds are channelized to make proper maintenance of the institution in all spheres as far as possible. According to budget proposal of college, funds are allocated annually to library, ICT resources, infrastructure, sports and cultural programmes etc. Miscellaneous expenses like printing cost, stationery, software development, phone and internet bill etc are supervised and approved by the Bursar and Accountant of the college with consent of the Principal. The salaries of the casual workers, monthly remuneration of Gate keeper, Cycle stand guard, and additional security guard are also paid from the college fund which is collected as various fees from students. Since the institution manages expenses in a variety of fields, sometimes it faces big challenge and overcome the challenge by optimal utilization of resources. However, in choosing the field of

expenses priority of the student's benefits is always given.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Being the part and parcel of the institutional administration, the IQAC of the college serves to create and maintain higher academic standards in student-friendly manner. It builds up a working environment so that all academic plans and co-curricular activities are carefully monitored, organized and executed effectively for the convenience of the student community. Situated in semi-urban area, the IQAC team consistently attempts to instill confidence in students hailed from rural background and encourages them to participate in multifarious social works. It used to arrange special events and programs contributing to holistic enrichment of student persona.

The cell puts utmost emphasis on fruitful discussion with all students and stakeholders to find out effective resolution of several emerging issues. Various cultural programs are organized throughout the year by this team to teach the students modern Indian values, ethics, morality and eventually sublimate their energy in proper creative channel.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teachers of the college are often requested to use video clippings, movie slides, documentaries etc. to effectively enhance learning competence of young students. Besides, they are

asked to make use of PPTs to draw their attention. The IQAC insists the teachers to take class tests regularly to probe into the preparation level before the End-Semester Examination. Laggard students are duly supervised through interaction giving assignments, project works, presentations etc. The teachers devise lesson plans to complete the syllabus within stipulated time period. Being the Chairperson of IQAC, the Principal monitors the academic progress of assigned syllabus completion by the departments in due time-span. Feedbacks from students and meetings with guardians are analyzed. After reviewing and identifying the slow learners, HoDs are requested by IQAC for arranging extra-tutorial classes. Faculty members are encouraged to publish their research works in UGC CARE-listed journals all the year round.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Promotion and practice of gender equity in the institution is prioritized by the college authorities over the years. Committees such as Women's Cell and Sexual Harassment Prevention cell headed by few female faculty members and monitored by the head of the institution, works for the protection of the rights of female students. Under the banner of 'Female Health and Hygiene' an interactive session was organized by the women's cell for the female students. A health expert of the local health department was invited for a talk during the International Women's week observation. Different issues, challenges and social stigmas attached with female health were discussed with sound advice and information of the expert, doubts of the students was cleared. As a part of the celebration of International Women's Day, women administrative officers of the region were felicitated by the head of the institution. The invited officers encouraged the young female students to join civil service ensuring them of future guidance and support. The institution aims at sensitizing students regarding all forms of marginalization in society so that universal empathy is instilled in young minds.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>The college has a number of dustbins in different places of campus which are placed in in-between distance of around 50 meters. For disposing liquid waste type, the blue dustbins are allotted and the green ones are reserved for solid wastes. The students are sensitized about the usefulness of these dustbins contributing to cleanliness of the whole campus. They are discouraged to throw away wastes randomly. In this respect, the duties of teachers and non-teaching staffs of the college are to keep this waste-solid or liquid management system well-maintained. As observed by local municipal authority, the solid waste materials are usually burnt out following the environmental protocols or dumped in junkyard ground to be decomposed. On the other hand, liquid wastes are properly channelized through the drains to avoid unwelcomed diseases.</p>	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded
<p><b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b></p>	E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment**

**D. Any 1 of the above**

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms  
 Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment  
 5. Provision for enquiry and information :  
 Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Prioritizing the substantial importance of secular nature of our Constitution and Indian social structure, the teachers put their heartiest effort to promote and develop cultural or religious harmony and tolerance in their classes. To this end, texts concerning universal tolerance have been added in syllabi of departments like Bengali, Sanskrit, English etc. Other departments, such as History, Political Science, Economics, Sociology also try to inculcate a holistic environment of social, linguistic or gender equality. Prejudices regarding discrimination of any kind based on age, caste, gender, religion or language are not entertained by the teaching and non-teaching staffs. Moreover, each individual student gets ample care, effort and attention equally. The students are encouraged to take participation collectively in programmes organized by the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution enthusiastically makes proper arrangements to sensitize the students and employees of the institution on different occasions. The institution always prefers to arrange such kind of sensitization programmes in slack session to avoid hampering the normal classes. This year the Department of Political Science arranged a seminar on 29th April 2022 on Ideals and Visions of Indian Constitution : Role of Dr. B R Ambedkar. Dr Debkumar Mukhopadhyaya , Honourable Vice Chancellor of Coochbehar Panchanan Barma University was present as the chief guest and Prof. Ranjita Chakraborty , Department of Political Science , University of North Bengal was present in the seminar as the main speaker. The presence of a good number of students and the teaching and non teaching staff of the institution contributed to the success of the seminar where the objective was to enlighten the students with information and aware them of their constitutional responsibilities. Another sensitization programme was held on 10th December with the observation of Human Rights Day by the Department of Political Science. Active participation of the students , teaching and non teaching staff made the programme an effective one . The experienced teachers of the institution provided valuable information regarding Human Rights of the Indians Citizens and taught the students that by giving rights to other we can enjoy our Human Rights. The teachers thoroughly analyzed the rights, obligations, and values of our constitution so that the young students can be made aware about their roles as future responsible citizens of this country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>A. All of the above</b></p>								
<table border="1"> <thead> <tr> <th data-bbox="102 692 537 757">File Description</th> <th data-bbox="547 692 1437 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 757 537 822">Code of ethics policy document</td> <td data-bbox="547 757 1437 822">No File Uploaded</td> </tr> <tr> <td data-bbox="102 822 537 1115">Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims</td> <td data-bbox="547 822 1437 1115">No File Uploaded</td> </tr> <tr> <td data-bbox="102 1115 537 1180">Any other relevant information</td> <td data-bbox="547 1115 1437 1180"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Code of ethics policy document	No File Uploaded	Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded	Any other relevant information	<a href="#">View File</a>	
File Description	Documents								
Code of ethics policy document	No File Uploaded								
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded								
Any other relevant information	<a href="#">View File</a>								
<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>									
<p>The students along with the teachers and non-teaching staffs participated in the following programmes organized by IQAC during the session, i.e July,2021-June,2022: International Women’s Day (8th March, 2022), International Mother Tongue Day, World Environment Day (5th June, 2022), World Population Day (11th July, 2021), 3 Days Yoga Workshop (11.05.2022-13.05.2022), Swachh Bharat Motivation Camp (30th April to 1st May, 2022), Human Rights Day (10th December, 2021), Aranya Saptaho ((19th July, 2021), Azadi Ka Amrit Mahotsava (15th August), Unity Run (15th August), Swachh Bharat Abhiyan (2nd October, 2021), Student Week Celebration (1st Jan, 2022).</p> <p>Other than these, following programmes are also held under the plan and guidance of IQAC team: World Book Day (27th April, 2022), Seminar on ‘Ideals and Vision of Indian Constitution: Role of Dr. B.R. Ambedkar’ (29th April, 2022), Seminar ‘To Commemorate the 250th Birth Anniversary of Raja Rammohan Roy (11th April, 2022).</p>									

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Active role of the National Social Service (NSS) unit of the college in guiding the students towards the path of social duties and responsibilities as socially aware citizens of the country. The NSS unit of the institution actively engages in campaigns and programmes associated with social development and awareness. Campaigns like village adoption, organizing recreational activities such as drawing competition for children of nearby primary schools along with distribution of stationeries to underprivileged children, free medical camp for senior citizens, blood donation camp, disaster management awareness and training is organized by NSS unit of the institution.
2. Along with the central library the college is equipped with a spacious reading room that facilitates academic as well as career oriented resources such as eight computers with internet access, guide and reference books/periodicals for competitive exams, hard/soft copies of syllabus of all disciplines, question banks and others. A hard copy of the links for online open learning resources and job opportunity links such as E-PG Patshala, ShodhGanga, National Digital Library of India, Free Job Alert, My Sarkari Naukari etc is displayed on the notice board of the reading room.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The teaching-learning process in the college has focused widely on individual skill development, gender sensitization and protection of the environment.

Prioritizing the topographical disadvantage of the region, the alumni of the college has taken the initiative of providing free coaching classes to the final year students who are aspiring for a career in administration.

The college has been actively engaging with female students for their overall wellness. The women's cell of the institution comprising of female teaching staff have organized several interactive sessions with the female students regarding the issues and challenges they face in areas of health and hygiene.

Another area where the institution has extensively focused on is the preservation and protection of the environment. The greening of the campus has been a priority of the college for the longest time hence enclosure for medicinal plants has been set up along with fauna of different species adorning the campus.

Our ideal and distinctiveness has been holistic development of young minds that will foster peace and harmony in the society along with being skilled assets for the progress and development of the nation in particular and the world in general.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The main aim of the institution is to preserve the achievement of present years and based on this to instill the cultural ambience of knowledge and wisdom among its pupils and surrounding locality. The college is trying to commence Honours courses in the science subjects, i.e. Physics, Chemistry, and Mathematics. The college authority also intends to initiate Master Degree (Regular) programmes in disciplines like English, Bengali, and History and so on. Apart from these, the college is likely to

initiate job related Certificate Courses or Add-on programs in the upcoming session. Our learned faculty members are determined to disseminate the light of education in every corner of civil society by overcoming any trace of ignorance. Thus, we always remain hopeful of building a new generation of enlightened students who would generously contribute to the services of our dear nation.